

VERNONIA SCHOOL DISTRICT 47J  
1201 TEXAS AVENUE  
VERNONIA OR 97064

**BUDGET COMMITTEE MEETING MINUTES**

April 30, 2015

- 1.0 CALL TO ORDER:** The Budget Committee meeting was called to order at 6:07 p.m. by Brett Costley. MEETING CALLED TO ORDER
- Board Present:** Bill Langmaid, Jim Krahn, Brett Costley, Cari Levenseller, Greg Kintz BOARD PRESENT  
**Board Absent:** Ernie Smith, Tim Bamburg  
**Budget Committee Present:** Angie Handegard, Brittanie Roberts,  
**Budget Committee Absent:** Tobie Finzel, Marie Lemay, Don Schulte
- Staff Present:** Aaron Miller, Superintendent; Dawn Plews, Business Manager; Marie Knight, Fiscal Assistant; Barb Carr, Administrative Assistant; and Juliet Safier, VEA President. STAFF PRESENT
- Visitors Present:** None. VISITORS PRESENT
- 2.0 Welcome & Introductions:** The two new members to the budget committee, Angie Handegard and Brittanie Roberts, were welcomed. Introductions were provided around the table. WELCOME & INTRODUCTIONS
- 3.0 Election of Budget Committee Chair:** Cari Levenseller nominated Brett Costley for Chair of the Budget Committee for 2015. Jim Krahn seconded the motion. Bill Langmaid moved to close the nominations. Cari Levenseller seconded the motion. Both motions passed unanimously with those in attendance. COSTLEY ELECTED AS CHAIR OF BUDGET COMMITTEE
- 4.0 Election of Budget Committee Vice Chair:** Bill Langmaid nominated Angie Handegard for Vice Chair of the Budget Committee for 2015. Cari Levenseller seconded the motion. Bill Langmaid moved to close the nominations. Cari Levenseller seconded the motion. Both motions passed unanimously with those in attendance. HANDEGARD ELECTED AS VICE CHAIR OF BUDGET COMMITTEE
- 5.0 Budget Overview & Discussion of Budget Goals:** Dawn Plews explained the NWRESA is moving to have all district budgets be similar in design. She highlighted the new page dealing with Debt Service (page 12) as well as the first three pages which are new and contain a description of the general fund. Another area that has a change in layout is the Special Fund section which now has a column for resources next to expenditures. BUDGET DOCUMENT OVERVIEW and BUDGET GOALS REVIEWED
- Aaron Miller requested that the committee submit any questions to himself and Dawn prior to the next budget committee meeting. This will allow them time to research and respond to questions thoroughly.
- The current budget goals in summary take care of students, staff and facilities. The committee was in agreement with these goals.
- 6.0 Presentation of Budget Message:** Aaron Miller read the budget message. Jim Krahn asked about the accounts no longer being funded by the federal government mentioned in the message. This is in reference to some federal grant funds we no longer receive. In some cases we still fund the programs. PRESENTATION OF BUDGET MESSAGE
- Juliet Safier asked about the increase in enrollment. Mr. Miller explained this includes some new students to the District but primarily the increase is due to Kindergarten students now being counted as a full time students as opposed to half time.
- The drop in ESD credits is directly related to HS Life Skills program. Currently we contract out for these services (over \$100K) however this budget reflects the District pulling the program back on to campus savings this use of ESD credits.

The PERS increase was mentioned by Greg Kintz although the District won't see a direct impact for a couple of years.

**7.0 Budget Document Review:**

BUDGET DOCUMENT  
REVIEWED

Dawn Plews reviewed and highlighted the following areas:

- Charter School budgeted as Fund 101 and is located at the end of the High School section. She tried to keep the General Fund as it had been calculated by ODE. The revenue is what was calculated by the State. Expenditures are based on the agreement of what the District said would be set aside and spent on supplies and Professional Development in the first year.
- YTP Grant is Fund 221 – this is a 2 year grant for \$36,000
- Vernonia Prevention Coalition is Fund 215. The District is still not sure we will receive this grant.
- Focus School & School Improvement Grant is Fund 210. This is the 4<sup>th</sup> year of the Focus School Grant and revenue is decreasing.

Dawn explained the numbering system of the budget document. There was a comment from the committee regarding the Chart of Accounts document that has been provided in past budget documents. This document was useful in navigating the layout of the budget.

Mr. Miller explained that there are two Teacher on Special Assignment (TOSA) positions added to this budget.

It was mentioned that there is not an increase to the custodial staffing budget but if increased funds are received from the state this area will be looked at.

Juliet Safier asked if anything else is on the add-back list at this point. According to Mr. Miller no. It is important to leave a cushion should more high needs students move into the District. Also, the long term debt is still there and must be considered.

**6.0 Next Meeting:** May 14, 2015 6:00 p.m.

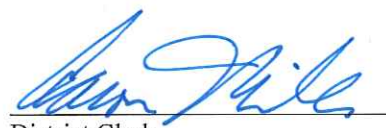
NEXT MEETING

**6.0 Adjourn:** Meeting adjourned at 6:55 p.m.

ADJOURN

Submitted by Barb Carr, Administrative Assistant

  
Budget Committee Chair

  
District Clerk